**DANEHILL PARISH COUNCIL**

**Minutes of the public meeting preceding the council meeting held on Wednesday 23rd May 2018 at Danehill Memorial Hall.**

Present: D. Birchell (DB), A. Pattison (AP), C. Crouch (CC), R. Lewis (RL), R. Wood (RW), G.Powell (GP), N. Macleod (NM), T. Blake (TB) and A. Goodburn (AG).

Absent: None

In addition, there were also members of the public present.

Emma Fulham Clerk to the Council was in attendance.

The Chairperson of the Parish Council for the meeting (AG), opened the meeting at 7:30pm.

**Report from Cllr Galley:** The closure of the music service had been badly received so other charitable options were being investigated and it was hoped a solution could be found.

Kier had provided an appalling service and it was hoped a better service would be provided from one of the three bidders for the new contract. He acknowledged Kier had a lack of seasonal planning.

**Report from Cllr Roundell –** The local plan will be brought to Committee in July and then put out for a wider consultation.

He outlined the recent pollution concerns in Fletching confirming the relevant authorities were investigating.

He asked for some further thought from DPC into the gate application at Cherry Tree Cottage.

He was asked to investigate the absence of an update on Fairfax Development application on the WDC website.

**Public:**

Jean Wood raised concerns over the plans to stop badminton in Danehill Hall by the Chair of DHMH.

Mike Fishlock asked questions on the tree survey the Clerk confirmed it had been instructed. He also raised concerns over the coping stone solution the Parish Council had instructed on the burial ground wall.

Malcolm Burrwood reported on the new Danehill Hall Committee.

The public meeting closed at 7:55pm and the Parish Council meeting commenced.

**DANEHILL PARISH COUNCIL**

**Minutes of the Danehill Parish Council Annual Meeting held on Wednesday 23rd May 2018 at Danehill Memorial Hall.**

Present: D. Birchell (DB), A. Pattison (AP), C. Crouch (CC), R. Lewis (RL), R. Wood (RW), G.Powell (GP), N. Macleod (NM), T. Blake (TB) and A. Goodburn (AG).

Absent: None

There were also members of the public present.

Emma Fulham Clerk to the Council was in attendance.

**AGENDA**

1. To elect Chairman for 2018/19.

Andrew Goodburn was proposed by TB seconded by RL with no one prepared to stand against.

**Approved by majority vote with one against.**

1. To elect Vice Chair for 2018/19.

Anthony Blake was proposed by RL seconded by NM.

**Unanimously approved.**

1. To receive signed acceptance of office.

Duly signed and accepted.

1. To accept apologies and reason for absence.

None

1. To receive Declarations of pecuniary and declarable Interests from members in respect of any matter on the agenda.

The Chair reminded Cllrs to declare when necessary.

1. To appoint to Committees and representatives to external bodies.

The committee appointments were agreed as follows:

Finance: AP (Chair), AG, TB, GP, CC and RL

Planning: TB (Chair), NM, AP, AG, GP and RW.

The external appointments were agreed as follows:

SSALC - TB

WDALC - TB

Danehill Hall – AP and TB

Chelwood Gate Hall - DB

Parish Charity – DB

Ashdown Weekend – RW

Responsibilities:

Youth – GP

Ashdown Forest – CC

Church Café – CC

Emergency plan – CC

Highways – NM

Parish grounds – RL

Newsletter – RW

Burial ground - AG

1. To approve the following:
2. Code of Conduct **Approved by majority vote – 2 abstentions from new Cllrs**
3. Standing Orders **Approved by majority vote – 2 abstentions from new Cllrs**
4. Financial Regulations **Approved by majority vote – 2 abstentions from new Cllrs**
5. Power of General Competence

Part 1 of the Localism Act 2011 applies a general power of competence to local authorities in England.

Section 1 (1) of the Act provides that “a local authority has power to do anything that individuals

generally may do”. The power extends to ‘eligible’ parish councils. Under the *Parish Councils (General*

*Power of Competence) (Prescribed Conditions) Order 2012* (SI 2012/965), an ‘eligible’ parish council is

one in which at least two-thirds of the members have been elected (i.e. not co-opted), and in which the

clerk has completed one of a specified range of training courses.

Recommendations:-

(a) To confirm that Danehill Parish Council has a Clerk with a Certificate in Local Council

Administration including the General Power of Competence and that two thirds of the

Council has been elected.  
**Unanimously approved.**

(b). To adopt the Power of General Competence.  
**Unanimously approved.**

1. To approve as a true record and sign the minutes of the meeting held on 28th March 2018.

**Unanimously approved with one typo corrected.**

1. To deal with matters arising from the minutes of the meeting held on 28th March 2018.

The dog bin has been moved.

1. Correspondence List.

This had been circulated prior to the meeting.

The Clerk reported on WDC correspondence on polling stations no concerns were raised.

1. Finance.
2. To report on account year to date 2017/18.

This had been circulated prior to the meeting.

AP outlined the position and there were no queries.

1. To accept internal auditor statement.

**Duly accepted.**

1. To approve annual governance statement 2017/18.  
   **Unanimously approved.**
2. To approve accounting statements 2017/18.  
   **Unanimously approved.**
3. To approve Payment schedule.

**This was deferred.**

1. To ratify finance committee minutes   
   **Unanimously approved.**
2. To ratify and approve grant list.   
   **Unanimously approved.**
3. To consider future youth worker proposal and expenditure of £7500 for 2018/19.   
   **Unanimously approved. It was agreed GP would liaise with Lee Buck to present to the Council a long term proposal later in the year.**
4. To receive facilities update and consider expenditure plans.  
   The update on the results was reported with 293 completed questionnaires on Monday there was a 42% response rate and the deadline was today. There was some concern over possible duplication – The Council agreed that the research company would advise on this. A final report would be issued in early June and a strategy developed thereafter.
5. To receive update and costs for data protection regulations compliance.   
   No further update required at the current time.

*NM left the meeting 9:05pm*

1. To receive reports from Parish Councillors

CC thanked DB for hosting the PC stall at the café – the next date was 22nd September.

CC thanked the Council for the storage of the marquee. A longer-term plan was being formulated.

CC reported thanks from the Ashdown Forest Conservators for the grant. The governance process was still not finalised it was hoped it would be by late summer. The next meeting she could attend was in December.

CC reported on the need for volunteer drivers for Weald link.

DB reported on feedback at the café that the facilities questionnaire was biased.

DB reported on the decision by the Chelwood Gate Hall Committee to ask for the recycling bins to be removed. Some Cllrs were concerned over the loss of a village amenity. It was agreed NM and AP would attend a future meeting to review the reasons behind the decision with the Hall Committee.

RL reported on the BBQs they wound be installed early June.

The rhodendrum spraying would take place shortly with safety notices in place.

The Jubilee Green would be open soon once harrowing and fence removal was completed.

Moss treatment on the tennis courts had been completed.

Some dangerous branches and dead wood had been removed from Jubilee Green.

AP reported the Danehill Memorial Hall meeting would take place on 4th June. It was hoped the floor replacement would take place in August, but the Council still had concerns over prioritising this work within a bigger concept.

RW reported he had attended the Ashdown Forest fun run.

He also reported on the closure of the ESCC mobile library service and highlighted a proposal from the Chelwood Gate Hall Committee to host a Friday library in the Parish Office. The Council would be asked to stand as guarantor – there were queries on insurance etc, so it was agreed RW would provide detail to the Clerk to arrange a proposal at the next meeting.

The next newsletter would go out on 21st June.

In the absence of NM the Clerk reported on the arrival of the SID and the imminent installation.

1. Matters to report and for consideration at future meetings.   
   Library

PC use of Chelwood Gate office

Telephone box use

Youth worker

Strategy from facilities survey

1. To ratify planning minutes and decisions.

Duly ratified.

TB provided an overview of recent decisions.

It was agreed to revisit the Cherry Trees gate application whilst it was still seen as an unwanted urbanisation perhaps the applicants would consider a more vernacular gate to be more in keeping. This would be more acceptable to the Council.

1. To consider planning applications.

Application No. WD/2018/0887/F

Location: RICHARD BERTRAM HOUSE, LEWES ROAD, DANEHILL RH17 7HD Description: APPLICATION TO RE-DESIGN AND RELOCATE A PREVIOUSLY PERMITTED SCHEME (APPROVED UNDER WD/2016/0347/F) FOR A SEPARATE DWELLING HOUSE.

**The Parish Council supports the application after a vote of 3 in favour and 2 against subject to any neighbours’ concerns. There does remain some concerns over the visual impact of the style of architecture and highway safety of the entrance to the new dwelling.**

Date of next meetings

Parish Council Meeting 20th June 2018 – Chelwood Gate Hall

**Meeting closed at 9:45pm**